

# 2016-17 University Committee on Faculty Affairs

## MINUTES

Tuesday, April 25, 2017

**Members Present:** M. Comstock, M. Faner, P. Floyd, P. Foster-Fishman, S. Kendall, G. Kortemeyer, N. Myers, T. Pence, T. Tomlinson, D. Wilson, G. Wyatt.

**Others Present:** D. Byelich, T. Curry, W. Donohue, K. Yermak.

**Members Absent:** E. Arnoff, J. Besley, J. Hess, R. Phillips, L.A. Jutkowitz.

### Call to Order

Chairperson Floyd called the meeting to order at 1:00 p.m.

### Approval of Agenda

G. Wyatt/N. Myers moved to approve the agenda. The motion carried.

### Approval of Minutes

T. Tomlinson/G. Wyatt moved to approve the Minutes of April 11, 2017.

### New Business

1. Motion to approve review of FGO from the Personnel Policy Subcommittee – S. Kendall/D. Wilson moved to accept the report (report attached to these Minutes) The motion carried.
2. Motion on the use of SIRS in personnel actions – P. Floyd/G. Wyatt moved that UCFA recommends the establishment of an ad hoc committee to review the reliance on SIRS forms in personnel actions. P. Floyd made a friendly amendment, supported by G. Wyatt, that the Steering Committee establish an ad hoc committee to assess and recommend best practices in the evaluation of teaching effectiveness. The motion carried.
3. Election of 2017-18 UCFA Chair – S. Kendall/G. Wyatt nominated Professor Tom Tomlinson, College of Human medicine representative, to be the 2017-18 UCFA Chairperson. Professor Tomlinson was elected UCFA Chairperson and will represent UCFA as part of the MSU Board of Trustees faculty representatives, and in Academic Governance, he will be a member of the Steering Committee, the University Council and Faculty Senate.

### Announcements

1. Phylis Floyd –She thanked the Committee for serving on UCFA this past year.
2. Terry Curry – He reported that the Graduate School deans' search is nearing the end and there are four good candidates. He also thanked Committee members for their participation in UCFA this year.

**Announcements, continued**

3. William Donohue – He continues to have business with MAU's – there have been five bylaw reviews this year; Sam AcMoody is leaving the FGO and reducing his work schedule to 40 percent.
4. David Byelich – didn't have any appropriation updates, but he did remind members they can always access the budget information on: [www.budget.msu.edu](http://www.budget.msu.edu) and go to the subtitles across the top of the page, *Info & Insights*.

**Adjournment**

G. Wyatt/P. Foster-Fishman made a motion to adjourn. The motion carried.