

MICHIGAN STATE UNIVERSITY
University Committee on Academic Governance (UCAG)

AGENDA

Thursday, September 14, 2017

3:15–5:00 p.m.

Bott Nursing Building (C-125)

- I. Call to Order
- II. Approval of the Agenda for September 14, 2017
- III. Approval of the Minutes for April 13, 2017
- IV. Remarks
 - Dr. Gayle Lourens (UCAG Chair)
 - Dr. John Gaboury (Associate Provost for Academic Services and Enrollment Management)
 - Dr. Gary Hoppenstand (Secretary for Academic Governance)
- V. Committee Business:
 - Minutes of meeting
 - College bylaw reviews 2017-2018 (College of Agriculture and Natural Resources, College of Education, College of Law)
 - Request by College of Engineering for bylaw review
 - Pool of Faculty Nominee Elections
 - Bylaws (4.3.1.1. and 3.3.4.9) clarity
- VI. Roundtable Announcements
- VII. Adjournment

**MICHIGAN STATE UNIVERSITY
UNIVERSITY COMMITTEE ON ACADEMIC GOVERNANCE (UCAG)
MINUTES**

Thursday, April 13, 2017, 3:15 PM
Bott Nursing Building Room C125

X = Present; A= Absent; S=Substitute

* Chair ** Vice Chair

Committee Members					
Mitch Bild (ASMSU)	X	Gayle Lourens (NUR) *	X	Richard Metaj (ASMSU)	X
Greg Fink (COM)	X	Mahesh Nalla (SS)	X	William McCarthy	X
Xia Gao (A & L)	X	Lorraine Sordillo-Gandy (VM)	X		
Melanie Helton (MUS) **	X	Rand Spiro (ED)	X	John Gaboury; Associate Provost Ex-officio)	A
Eric Hunter (COMM)	X	Mark Worden (ENG)	X	Gary Hoppenstand; Secretary for Academic Governance (Ex-officio)	X
Wasif Khan (COGS)	X	Joel Maurer (CHM)	A	Sherry Lott (Office of the Secretary for Academic Governance)	X
Marcella Babcock (COGS)	X	Misha Shapiro (NS)	X		

I. Meeting called to order at 3:07 pm

II. Approval of the agenda for April 13, 2017

- Agenda was approved

III. Approval of Minutes for February 16, 2017 and March 16, 2017

- Minutes were approved as distributed

IV. Comments

- UCAG Chair: Lourens thanked the members of UCAG for their service during the 2016-2017 academic year. She stated that the recommended bylaw changes presented at the Steering Committee were placed on the Faculty Senate agenda. Vice Chair Helton will be attending and presenting the proposed bylaw changes at Faculty Senate.
- Associate Provost John Gaboury: No comments
- Secretary for Academic Governance: Hoppenstand thank the committee for their leadership and service.

V. Unfinished Business

- a. None

VI. New Business

- a. Gao and Fink reviewed and proposed recommendations to the bylaws of the College of Arts and Letters. Each of these recommendations was reviewed by the committee members. Categories included: Clarity (consistent use of terms, formatting) and adding language to demonstrate consistency with the University bylaws (modes of participation, composition of committee members). A motion to accept the recommendations was approved.
- b. Helton and Lourens reviewed the proposed recommendations to the bylaws of the Residential College in the Arts and Humanities. Each of these recommendations was reviewed by the committee members. Categories included: Clarity (consistency in formatting to be congruent with the University bylaws) and adding language to further define faculty, modes of participation, quorums, timelines for minute distribution). A motion to accept the recommendations was approved.
- c. Nominations for Chair and Vice Chair: Following a discussion among committee members, Lourens was nominated and elected to serve as the committee Chair; Helton was nominated and elected to serve as the committee Vice Chair.