

**MICHIGAN STATE UNIVERSITY**  
**University Committee on Academic Governance (UCAG)**

**DRAFT AGENDA**

Thursday, March 16, 2017

3:15–5:00 p.m.

Bott Nursing Building (C-160)

- I. Approval of the agenda
  
- II. Approval of the February 16, 2017 minutes
  
- III. Comments
  - Dr. Gayle Lourens (UCAG Chair)
  - Dr. John Gaboury (Associate Provost for Academic Services and Enrollment Management)
  - Dr. Gary Hoppenstand (Secretary for Academic Governance)
  
- IV. Unfinished Business
  - a. Summary of recommendations made for bylaw changes 2016-2017 academic year
  
- V. New business
  - a. Bylaw review College of Arts and Letters (action item)
  - b. University Committee on Honors Program and the College of Law
  - c. Election of the Steering Committee Chair
  - d. Suggested University bylaw changes regarding Academic Specialists
  - b. Shared seats on University committees
  
- VI. Roundtable Announcements
  
- VII. Adjournment

**MICHIGAN STATE UNIVERSITY**  
**UNIVERSITY COMMITTEE ON ACADEMIC GOVERNANCE (UCAG)**  
**DRAFT MINUTES**

Thursday, February 16, 2017, 3:15 PM  
 Bott Nursing Building Room C160

X = Present; A= Absent; S=Substitute \* Chair \*\* Vice Chair

Committee Members					
Mitch Bild (ASMSU)	X	Gayle Lourens (NUR) *	X	Richard Metaj (ASMSU)	X
Greg Fink (COM)	X	Mahesh Nalla (SS)	X	William McCarthy	X
Xia Gao (A & L)	X	Lorraine Sordillo-Gandy (VM)	X		
Melanie Helton (MUS) **	A	Randy Spiro (ED)	X	John Gaboury; Associate Provost Ex-officio)	A
Eric Hunter (COMM)	X	Mark Worden (ENG)	X	Gary Hoppenstand; Secretary for Academic Governance (Ex-officio)	X
Wasif Khan (COGS)	X	Joel Maurer (CHM)	A	Sherry Lott (Office of the Secretary for Academic Governance)	X
Marcella Babcock (COGS)	X	Misha Shapiro (NS)	X		

I. Meeting called to order at 3:06 pm

II. Approval of the agenda for February 16, 2017

- Agenda was approved

III. Approval of the Draft Minutes for January 19, 2017

- Minutes were approved with corrections

IV. Comments

- UCAG Chair: No comments
- Associate Provost John Gaboury: No comments submitted
- Secretary for Academic Governance: No comments

V. Unfinished Business

- a. Bylaws for College of Arts and Letters will be reviewed at the March, 2017 meeting

VI. New Business

- a. Steering Committee At-Large Nominees: The seven nominees for the Steering Committee At Large were discussed by the UCAG members.
  - A motion to approve the seven nominees: Mahesh Nalla; Second: Eric Hunter; unanimously approved
- b. All University Awards Committee Recommendations: Members of the UCAG discussed recipients of the William J. Beal Outstanding Faculty Award and Teach-Scholar Award as potential members of the University Awards Committee. Candidates were identified and discussed.
  - A motion to accept the recommendations: Gregg Fink; Second Xia Gao; unanimously approved
- c. Bylaw review Lyman Briggs College: Prior to the bylaw review, Gary Hoppenstand discussed UCAG's role in the bylaw review process. The intent of the bylaw reviews is to recommend changes to support consistency between College and University bylaws. The Lyman Brigg's College bylaws were presented by Mark Worden and Richard Metaj. The committee members reviewed and discussed the the recommendations.
  - Motion to approve the Lyman Brigg's College bylaw recommendations: Lorraine Sordillo-Gandy; Second: Greg Fink; unanimously approved.
- d. Bylaw review College of Social Sciences: The bylaw review was presented by Mahesh Nalla, Rand Spiro and Eric Hunter. The committee members reviewed and discussed the recommendations.
  - Motion to approve the College of Social Sciences bylaw recommendations: Greg Fink; Second: Mahesh Nalla; unanimously approved.
- e. Associate Provost for Faculty and Academic Staff Development; Role on University Council: Gary

Hoppenstand provided background and answered questions regarding Elizabeth Simmons' role within the organization. The UCAG members discussed the importance of voice (no vote) at the University Council. The current bylaws addressing University Council bylaws (3.2.1.2) were reviewed.

- Motion to recommend amending the University bylaw 3.2.1.2 to include the Associate Provost for Faculty and Academic Staff Development as an ex-officio member to the University Council by Mahesh Nalla; Second: Rand Spiro; unanimously approved.
- f. Shared seats on University Committees: Gayle Lourens shared a signed document received from the Deans from the Colleges of James Madison, Lyman Briggs, Law, Residential College in the Arts and Humanities). The discussion among the members included equal representation of faculty, supporting individual college faculty concerns, the decision-making process determining which seats are shared and which committees will have representation. Due to time constraints, the committee members agreed to continue the conversation at a future UCAG meeting.

VII. Round Table Announcements: None

VIII. Adjournment: 4:57 pm